SAN BERNARDINO COUNTY DISTRICT ATTORNEY'S OFFICE VICTIM/WITNESS ASSISTANCE PROGRAM GRANT Contract #VW06250360

Financial Statement with Independent Auditors' Report

For the Year Ended June 30, 2007

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SAN BERNARDINO COUNTY DISTRICT ATTORNEY'S OFFICE VICTIM/WITNESS ASSISTANCE PROGRAM GRANT # VW06250360

Statement of Grant Revenues and Expenditures

For the Year Ended June 30, 2007

		<u>Total</u>
Revenues		
Reimbursements received/receivable	\$	970,592
Expenditures		
Salaries and benefits		970,592
Services and supplies	*********	***************************************
Total expenditures		970,592
	Φ	
Excess of expenditures over grant revenues received	<u>\$</u>	-

SAN BERNARDINO COUNTY DISTRICT ATTORNEY'S OFFICE VICTIM/WITNESS ASSISTANCE PROGRAM GRANT CONTRACT #VW06250360

Notes to Financial Statement

1. Summary of Operations and Significant Accounting Policies

Description of the Reporting Entity

The statement represents the grant revenues and expenditures of the San Bernardino County District Attorney's Office (the Office), State of California's Office of Emergency Services (OES) Victim/Witness Assistance Program Grant Contract #VW06250360 for the year ended June 30, 2007. The grant was funded by OES and administered by the San Bernardino County District Attorney's Office. The accompanying statement of grant revenues and expenses presents only the activities of the Victim/Witness Assistance Program Grant Contract #VW06250360 and is not intended to present the financial position of the San Bernardino County District Attorney's Office nor the County of San Bernardino itself in conformity with accounting principles generally accepted in the United States of America.

Description of Grant

The grant was extended for a fifth year in order to continue to advise victims of their rights and to provide needed services such as crisis counseling, advocacy services and referral assistance to agencies serving victims of crime.

The preparation of this financial statement requires management to make estimates and assumptions. Those estimates and assumptions affect the reported amounts of revenues and expenditures, as well as the disclosure of contingent liabilities. Actual results could differ from those estimates. Management also determines the accounting principles to be used in the preparation of the statement. A description of the significant accounting policies employed in the preparation of this statement follows:

Statement of Grant Revenues and Expenditures

The statement of grant revenues and expenditures presents the eligible costs charged to the Victim/Witness Assistance Program Grant Contract #VW06250360 by the San Bernardino County District Attorney's Office and the revenues received in reimbursement of those costs by OES.

Basis of Accounting

Revenues and expenditures are presented on a modified accrual basis. Expenditures are recognized in the accounting period in which they are incurred, that is, when goods are received or services are provided. Revenues are recognized in the accounting period in which reimbursable expenditures are incurred.



Licensed by the California Board of Accountancy Member: American Institute of Certified Public Accountants

To the Board of Supervisors
San Bernardino County District Attorney's Office

We have audited the statement of grant revenues and expenditures of San Bernardino County District Attorney's Office (the Office) Victim/Witness Assistance Program Grant for the year ended June 30, 2007 and have issued our report thereon dated December 17, 2007. Professional standards require that we provide the following information related to our audit:

Our Responsibility Under Auditing Standards Generally Accepted in the United States and Government Auditing Standards

As stated in our engagement letter, our responsibility, as described by professional standards, is to plan and perform our audit to obtain reasonable, but not absolute, assurance about whether the financial statement is free of material misstatement. Because of the concept of reasonable assurance and because we did not perform a detailed examination of all transactions, there is a risk that material errors, fraud, or other illegal acts may exist and not be detected by us.

In planning and performing our audit, we considered the Office's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the financial statement and not to provide assurance on the internal control over financial reporting. We also considered internal control over compliance with requirements that could have a direct and material effect on the grant program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance.

As part of obtaining reasonable assurance about whether the Office's financial statement is free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit. Also, in accordance with the Victim/Witness Assistance Program Grant, we examined, on a test basis, evidence about the Office's compliance with the types of requirements described in the State of California's Office of Emergency Services Grant Recipient Handbook for the purpose of expressing an opinion on the Office's compliance with those requirements. While our audit provides a reasonable basis for our opinion, it does not provide a legal determination on the Office's compliance with those requirements.

Significant Accounting Policies

Management has the responsibility for selection and use of appropriate accounting policies. In accordance with the terms of our engagement letter, we will advise management about the appropriateness of accounting policies and their application. The significant accounting policies used by the Office are described in Note 1 to the financial statement.

We noted no transactions entered into by the Office as they relate to the Victim/Witness Assistance Program Grant during the year that were both significant and unusual, and of which, under professional standards, we are required to inform you, or transactions for which there is a lack of authoritative guidance or consensus.

Accounting Estimates

Accounting estimates are an integral part of the financial statement prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statement and because of the possibility that future events affecting them may differ significantly from those expected. Estimates for amounts due from granting agencies, including the State of California are particularly sensitive to estimation in the financial statement.

Significant Audit Adjustments

Significant audit adjustments are required to record those amounts for financial statement reporting purposes that are not recorded on the books and records for the grant. There were no such adjustments for the year ended June 30, 2007.

Disagreements with Management

For purposes of this letter, professional standards define a disagreement with management as a matter, whether or not resolved to our satisfaction, concerning a financial accounting, reporting, or auditing matter that could be significant to the financial statement or the auditors' report. We are pleased to report that no such disagreements arose during the course of our audit.

Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the Office's financial statement or a determination of the type of auditors' opinion that may be expressed on that statement, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Issues Discussed Prior to Retention of Independent Auditors

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the Office's grant auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

We would like to take this opportunity to express our sincere appreciation to all personnel within the San Bernardino County District Attorney's Office for their cooperation and valuable assistance during the performance of this engagement.

This report is intended solely for the information and use of the County's Board of Supervisors and District Attorney's Office management, and is not intended to be, and should not be, used by anyone other than these specified parties.

Sowell & Spafford, LLP

December 17, 2007